



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		ANNAMMAL COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution		Dr. Joycilin Shermila
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04612375601
Mobile no.		9486637714
Registered Email		annammals@yahoo.com
Alternate Email		ajshermila@gmail.com
Address		Thiruchendhur Road
City/Town		Thoothukudi
State/UT		Tamil Nadu
Pincode		628003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	R. Suryakala
Phone no/Alternate Phone no.	04612375601
Mobile no.	9894220060
Registered Email	aceiqac@gmail.com
Alternate Email	annammals@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.annammal.com/igac/AQAR2016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.annammal.com/igac/cal2017-18.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	86.50	2006	02-Feb-2006	01-Feb-2011
2	B	2.56	2013	05-Jan-2013	04-Jan-2018

6. Date of Establishment of IQAC	14-Jun-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development	10-Jul-2017	20

Programme	1	
Training Programme for School Teachers on Communicative Language Teaching	17-Jul-2017 2	30
Faculty Development Programme on	23-Jul-2017 1	20
Special Address for School Teachers and Students on English Language Teaching	27-Jul-2017 1	148
Workshop for students on Second parenting	07-Aug-2017 1	39
Workshop for students on Countour, Mind and Conceptual Mapping	10-Aug-2017 1	88
Special Address on Inclusive Education for students	26-Sep-2017 1	88
Soft Skills Training Programme for students	26-Oct-2017 2	221
Workshop for School Teachers on Internet Tools	31-Oct-2017 1	33
Workshop for teachers on Professional Communication	27-Jan-2018 2	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. S. Jeyaparvathi	Minor Research Project	UGC	2017 730	70000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • Organized two faculty development programmes for the exclusive benefit of both teaching and nonteaching staff. • Organized workshops to enhance the quality of English Language Teaching Learning through the Thoothukudi ELT@I Chapter of the college. • Regularly collected feedback from all stake holders, systematically analyzed the feedback and utilized the feedback for enhancing quality of the institution. • Organized workshops for school teachers and prospective teachers to enhance the quality of their teaching. • Prepared AQAR • Published IQAC news letter 	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
To organize faculty development programmes	Two faculty development programmes 'Empower Yourself' and '21st Century Skills for Teachers' were organized
To organize workshops on teaching strategies	4 workshops were organized in the institution.
To organize seminars on social themes	2 seminars were organized on social themes - gender and environment
To cater to the needs of slow learners through remedial coaching	The slow learners were identified and remedial coaching classes were conducted for them.
To conduct academic audit	Academic audit was conducted to enable teachers to reflect on the teaching learning process and take measures to improve the academic performance of students.
To procure students feedback	Feedback about the teachers were collected from the students, analyzed and discussed to enhance the quality of teaching.
To publish the college newsletter	Two issues of our college News Letter "ACE Chronicle" was brought out during this academic year. Volume 5 Issue 2 of ACE Chronicle was published in July 2017.
To organize TET coaching classes to enhance the employability skills of students	TET Coaching classes were organized for the II year B.Ed. and M.Ed. students from 08.03.2018 to 06.04.2018. The

	classes were handled by our faculty based on their subject specialization.				
To honour the college toppers with gold coins and prizes	The college toppers were honoured with 4 grams & 2 grams gold coins. Prizes were also given for the subject toppers during the college day held on 23.03.2018				
To organize special lectures and seminars for the benefit of students	A special lecture on 'Inclusive Education for Children with Muscular Dystrophy' was organized A demonstration on 'Memory Techniques' was organized for our students. A workshop on 'Interview Skills' was organized to develop for the students				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Management Committee</td> <td style="text-align: center;">16-Mar-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Management Committee	16-Mar-2020
Name of Statutory Body	Meeting Date				
College Management Committee	16-Mar-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	07-Feb-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College operates Management Information System for the smooth functioning of the institution and for disseminating information to different stakeholders. Management Information System has been used in practice to store student data such as personal data, fee, exam records and library details. The information provided below are the modules on which the college operates its MIS: 1. Students' Profile 2. Teaching staff Profile 3. NonTeaching Staff Profile 4. Admission 5. Income Expenditure Module 6. Fee Collection 7. Daily Reports on Income 8. Monthly Reports of Income 9. Yearly				

Reports of Income 10. Income Ledger 11. Biometric Attendance System for Students and Staff 12. Exam Related Records

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to TamilNadu Teachers Education University, Chennai and follows the curriculum prescribed by the university and is required to implement the same. The college creates a planned framework for transforming the content-driven curriculum to learner-centered curriculum, and purposefully places learning at the forefront of all curriculum development and renewal activity. At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. The teaching plans consist of detailed distribution of the syllabus among all the faculty members. The distribution is done democratically through discussion and deliberations among faculty members. Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Extra hours are devoted to taking remedial classes after completion of internal examinations to bolster students' preparedness before University examinations. The progress of the delivery of curriculum is regularly monitored and necessary course corrections are initiated. Since the institution is engaged in a teacher preparation programme, much attention is paid to experiential learning like visits to innovative schools, industrial visits and they also are exposed to movies of educational importance to supplement class room teaching. The college is well equipped with smart class rooms, virtual class rooms, audio-visual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery of the curriculum attractive to students. Planned methods of teaching incorporating technology is used where ever possible and teachers draw a plan of action for this. Interactive teaching is facilitated through students' participation in group discussions, quizzes and seminars. Special lectures delivered by eminent scholars on topics related to the curriculum further intensify students' learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/06/2017	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

No Data Entered/Not Applicable !!!

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate in Guidance and Counselling	23/02/2018	32
Certificate Programme in Value Education	23/02/2018	11
Appreciation Course on Environment	23/02/2018	10
Basic Computer Literacy Course	09/08/2017	49
Fingering Practice	09/08/2017	49
Photography and Short Film Making Course	09/08/2017	49
Spoken English Course	06/09/2017	49
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	39
BEd	National Achievement Survey	49
BEd	Field Project	51
MEd	Research Project	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The IQAC of the college takes steps to ensure quality in all the endeavours of the college. IQAC collects the feedback from all the concerned stakeholders' viz. students, parents, teachers and employers on curriculum and its delivery. The feedback is systematically analyzed and the suggestions and comments given by the stakeholders are also taken into account for future development. The strengths of the college are also taken into consideration for further up gradation. Feedback on the teaching-learning process is received from students at the end of the academic year through a structured questionnaire approved by the IQAC. The received feedback is then analyzed objectively by the IQAC and is presented with self-explanatory bar diagrams. The suggestions and comments given by students are discussed with the teachers for further action with a view to strengthen their positive behaviours and to improve their weak areas as pointed out by the students in their feedback. Teachers provide informal as well as formal feedback to the Principal on different academic, administrative and other affairs related to the college. The anti-ragging cell and the grievance redressal cell receive feedback from students through suggestion box placed near the Principals' room. Feedback is also collected from the participants regarding the programmes organized in the institution such as seminars and workshops. The collected feedback is also analyzed systematically and this helps to the quality of future programmes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	49	49
MEd	Education	50	2	2
MPhil	Education	15	2	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	49	2	9	1	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	100	9	2	246

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system is practiced in the college in the name of mentor-mentee system in which all the staff members are allotted 7 students. At the beginning of the academic year the B.Ed. M.Ed. students are divided into groups in the ratio of 1:7 and one mentor teacher is assigned for each group. Regular mentoring classes are organized in each academic year as per the regular time table. The mentees also approach the mentors informally during unscheduled hours for guidance. The mentor teachers spend quality time with the mentees by having informal interactions with regard to their personal and academic problems both individually and collectively. The mentor takes responsibility for the academic and psychological wellbeing of the mentees and also monitors class attendance and performance. The mentor teachers helps the mentees to get adjusted with the college rules and regulations and also with the other members of the classes. The mentees are given proper guidance and counselling by the mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
90	13	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	13	0	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mrs. N. Sudhakumari	Assistant Professor	Certificate of Appreciation from District AIDS Prevention Control Society

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	Year	13/03/2018	20/11/2018
BEd	BED	Year	13/06/2018	27/08/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to Tamil Nadu Teachers Education University, the college follows continuous internal evaluation as prescribed by the university. The weightage for external evaluation is 70 and for internal evaluation is 30. The

examination committee of the college takes care of preparing the time table and conducting the exams. The committee also ensures transparency in evaluation as well as the continuous assessment of the students. Assignments, seminars, general behavior and attendance are taken into consideration while awarding internal marks to the students. Grievances if any in assessment are collected orally and resolved by the grievance redressal cell examination committee. Retests are conducted for those students who remain absent during the internal examinations owing to their participation in co-curricular activities and other valid reasons so as to facilitate continuation of their studies without hindrance. In the case of practicals, the teacher educators continuously assess the students' performance right from the beginning till the end of the academic year by using structured evaluation proforma. The schedules of the internal examinations are made known to the students through the academic calendar. The performance of the students in the internals is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The marks in the internal examination are communicated to the parents/ guardians and they are advised to note the performance of their wards and take remedial measures if needed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being affiliated to TamilNadu Teachers Education University, the college follows the academic calendar prescribed by the University. Academic Calendar is prepared for every academic year by the calendar committee for effective curriculum implementation. It provides detailed information right from the commencement of the academic year till the last working day. The academic calendar gives a clear picture of the available dates for significant activities to ensure proper curriculum transaction and continuous evaluation. It also shows the scheduled dates for the organization of conferences, workshops, competitions, guest lectures, celebrations extension activities. The calendar also provides information regarding the school internship and such other important curricular events by strictly adhering to the university norms. In the very beginning of the academic year the calendar is distributed to the students and is also uploaded in the college website for maintaining transparency in curricular transaction.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.annammal.com/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BED	BEEd	Education	39	39	100
MED	MEEd	Education	2	2	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.annammal.com/igac/tep.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	70000	6000
Any Other (Specify)	180	Institution	2500	2500
Students Research Projects (Other than compulsory by the University)	365	Consumer Protection Environmental Research Centre, Thiruvaarur	3000	1000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	01/06/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/06/2017	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/06/2017

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	3	5
International	Education	5	5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
NIL	NIL	NIL	2017	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2017	0	0	NIL
NIL	NIL	NIL	2018	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	13	2	0
Presented papers	3	1	0	0
Resource persons	0	1	0	22
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
May I Help you Service	Youth Red Cross in collaboration with Government Hospital, Thoothukudi	3	49
Cancer Care Awareness and Screening Camp	Youth Red Cross in collaboration with Rotary Club of Thoothukudi	4	49

First Aid Techniques	Youth Red Cross, Annammal College of Education for Women	4	49
Awareness Programme on Tuberculosis	Youth Red Cross, Annammal college of Education for Women	4	49
Human Chain and SamapanthiVirundhu	Red Ribbon Club, AnnammalCollege of Education for Women in collaboration with Thoothukudi District Aids Prevention and Control Unit	5	88
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	Annammal College of Education for Women	Awareness Programme on Tuberculosis	4	49
Consumer Rights	Annammal College of Education for Women	Consumer Rights	3	49
AIDS Awareness	Annammal College of Education for Women in collaboration with Thoothukudi DistrictAids Prevention and Control Unit	Human Chain and SamapanthiVirundhu	5	88
Swachhata Hi Seva	Annammal College of Education for Women	Campus Cleaning	5	88
Swachhata Hi Seva	AnnammalCollege of Education for Women in	Beach Cleaning	6	88

	collaboration with Madura Coats Pvt. Ltd			
Swachhata Hi Seva	Annammal College of Education for Women	Temple cleaning in Ayyanadaippu village, Thoothukudi	5	88
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Development of Emotional Intelligence Quotient of the Scheduled Caste Prospective Teachers through Soft Skills Training	30	UGC	730
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	School Internship	1. Subbiah Vidhyalayam Girls Hr. Sec .School, Thoothukudi 2. C.M. Hr. Sec. School, Thoothukudi 3. Sri Kamatchi Vidhyalaya Hr. Sec. School, Thoothukudi 4. St .Antony High School, Thoothukudi 5. Star Matric Hr. Sec. School, Thoothukudi 6. A.M.M.Chi	09/08/2017	12/12/2017	B.Ed. second year students

		nnam			
Job Training	Teacher Education Institution Internship	Chandy College of Education Thoothukudi	17/01/2018	31/01/2018	M. Ed. first year students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Thassim Beevi Abdul Kader College for Women, Kilakarai	02/05/2017	Training the English department students on Skill Based Teaching and Teaching Methods	27
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400000	378642

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Sawan Soft- Library Manager	Partially	6.5.9	2008

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	4861	386165	60	17989	4921	404154
Reference Books	8277	614481	141	65440	8418	679921
e-Books	80409	5900	0	0	80409	5900
Journals	40	50235	0	0	40	50235
e-Journals	3828	5900	0	0	3828	5900
Digital Database	2	0	0	0	2	0
CD & Video	197	0	0	0	197	0
Library Automation	1	5000	0	0	1	5000
Weeding (hard & soft)	250	28750	0	0	250	28750
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/06/2017
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	90	61	90	10	5	2	0	100	12
Added	0	0	0	0	0	0	0	0	0
Total	90	61	90	10	5	2	0	100	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

5500000

5388305

400000

378642

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

- Library is kept open on all days other than Sunday and public holidays from 9.00a.m to 5.30p.m. Students will be allowed to borrow two books at a time for a period of one week. Reference books, Magazines, Journals and Dailies can be referred only in the library. The students' entry and exit would be recorded in the library register
- Students can utilize Network Resource Centre from 9a.m. to 9.45 a.m. and 1p.m. to 1.55p.m. daily. The students are permitted to download and print learning materials in the Network Resource Centre. The students are advised to shut down the system properly and logoff the network after every use.
- Sports and Games classes will be conducted on all working days of the college in the evening from 3:45 to 4:45 p.m. Students are made to play according to their interest and the students should return the sports equipment after the time of play without any damage.
- Laboratories are used by the students as per the demands of the curriculum. The equipment in the laboratories must be handled with care. Students must not damage any property.

<http://www.annammal.com/igac/coe.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	State Government - SC, ST, OBC Scholarships	42	241229
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Unleash the Magic in You	28/07/2017	39	Annammal College of Education for Women
Unleashing your Potential for the Best Outcome	23/07/2017	39	Annammal College of Education for Women and Brain Gym Pvt. Ltd., Madurai
Powering Teachers Socially, Culturally and Psychologically for Second Parenting	07/08/2017	39	Annammal College of Education for Women and HRM Department, St.Mary's College, Thoothukudi
Calligraphy Classes	03/08/2017	39	Annammal College of Education for Women

			and SubbiahVidhyalayam Girls' Higher Secondary School Thoothukudi
Spoken English Classes (Batch I)	06/09/2017	25	Annammal College of Education for Women
Recent Developments in Communication	26/09/2017	88	Annammal College of Education for Women and Department of Physics Popes's College, Sawyerpuram
Preparation of Teaching and Learning Materials	04/08/2018	39	Annammal College of Education for Women
Memory Techniques	06/10/2017	49	Annammal College of Education for Women
English Orientation Programme	21/08/2017	49	Annammal College of Education for Women
Personality Development Programme	21/08/2017	49	Annammal College of Education for Women
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	TET Coaching Classes	39	0	2	26
2018	NET Coaching Classes	2	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Subbiah Vidyalayam Girls Hr. Sec. School, Thoothukudi	11	3	Crescent Nursery and Primary School, Valinokkam, National Academy Montessori Matriculation Higher Secondary School, Ramathapuram, Spic Nagar Hr. Sec. School, Thoothukudi	21	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Ed.	Education	Alagappa University, Thoothukudi	M.Sc. Mathematics
2018	2	B.Ed.	Education	A.P.C Mahalaxmi College for Women, Thoothukudi	M.Sc. Mathematics
2018	1	B.Ed.	Education	Sri Saradha College for Wome, Tirunelveli	MCA
2018	1	B. Ed.	Education	St. Mary's College, Thoothukudi	M.A. English
2018	1	B.Ed.	Education	Popes College, Sawyerpuram	M.A. English
2018	3	B.Ed.	Education	Manonmaniam Sundaranar University, Tirunelveli	M.A. English
2018	1	B.Ed.	Education	S.S.Duraisamy Nadar College, Kovilpatti	M.A. English
2018	1	B. Ed.	Education	Holy Cross Home Science College, Thoothukudi	M.A. English

2018	1	B. Ed.	Education	Sri S.Ramasamy Naidu Memorial College, Sattur	M.A. English
2018	1	B.Ed.	Education	Madurai Kamaraj University , Madurai (Co rrespondence)	M.A. English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Poster Making and Elocution Competitions - Bharathiyar Birthday Celebration on 11.12.2017	B.Ed. and M.Ed.	15
Tamil Speech by our students - Birthday Celebration of Sister Niveditha on 27.01.2018	B.Ed.	6
Tamil Speech, Verse Recitation and Debate - Education Development Day on 15.07.2017	B. Ed.	15
Pencil Sketch Competition - Education Development Day on 14.07.2017	B. Ed.	14
Quiz Competition - Constitution Day on 27.11.2017	B .Ed.	20
Mime Competition- Wear Helmet - Stay Safe and Save Life on 06.03.2018	B. Ed. and M. Ed.	36
Skit, Debate and Singing - Teacher's Day on 05.09.2017	B. Ed. and M. Ed.	25
Palate Punch Cooking Competition- Christmas Celebration on 23.12.2018	B. Ed. and M. Ed	92
Sea Shell Art, Salt Art,	B.Ed.	55

Drawing and Pearl Art- International Women's Day on 07.03.2018		
College Level Sports and Cultural Meet	B. Ed. and M. Ed	62
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	0	0	0	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of our college is an elected body which provides a means for student expression and assistance in college affairs and activities. It always joins hands with faculty members and college administration to ensure overall development of the college. The mission of our Student Council is to provide programs and resources which develop positive student leaders who will promote quality in college and community. Student Council consists of Chairperson, Secretary and secretaries from various clubs. Student Council organizes different cultural programmes and competitions. They organize celebrations for Independence Day, Navarathri Golu, International Peace Day, Teacher's Day, Christmas Day, Pongal Day, International Women's Day' to cultivate the sense of respect for our Indian culture. Important days such as Martyr's Day and International Day for the Elimination of Violence against Women. Student Council of our college encourages the students to participate in various intercollegiate cultural events. Students are represented in IQAC, Library Committee, Grievance Redressal Cell and Anti Ragging Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

39

5.4.3 – Alumni contribution during the year (in Rupees) :

22000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The teachers leading the different clubs have the full freedom to plan and execute programmes. Student representatives of various clubs are also involved in organizing all activities of the club. Three of the teachers are the representatives in the college managing committee. Both the aided and unaided teachers are represented in the committee and the decisions are made after discussion with the members of the committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Community Out Reach Programmes in the rural areas of Thoothukudi promoting health and care of vulnerable people was organised by Youth Red Cross of our college in collaboration with The Indian Red Cross Society, Thoothukudi • National Seminar on 'Women Empowerment in Nation Building' was organized in our college in collaboration with ACE Alumni Association. • ELTAI Thoothukudi Chapter in collaboration with RMSA organized a Special Address on 'Best Practices in English Language Teaching'. • ELTAI Thoothukudi Chapter organized a National Workshop on Enhancing Professional Communication Skills in association with The Business English Special Interest Group of ELTAI. • Awareness Programme on 'Consumer Rights' was organized in association with District Labour Department. • Cancer Care Awareness Programme and Tree Plantation Programme was organised at Ayyanadaippu Village in collaboration with Rotary Club of Tuticorin on 06.01.2018. • 'International Women's Day' was celebrated in our college in association with JCI Tuticorin Herculaneaum Elite Zone.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Added Ebooks in the Inlibnet N list • Added Books in Reference and Book Bank sections. • 7 systems with LAN and Free WiFi access in the library • Bar-coding system followed in the library • Updated the automation of library (RLMS). • New arrival alert service system helps to know the new arrivals in our library • Storage of TET materials and NET coaching materials • Availability of 61 systems with LAN facility in Network Resource Centre • HP laser Printers of 6 nos., Inkjet

printer and Photocopier made available

Research and Development

- Publishing Seminar Proceedings with ISBN Number.
- Encouraging faculty members to undertake major and minor research projects.
- Management funded research projects.
- Encouraging the students and staff to present research papers in International/ National/State Level Seminars, Workshops and to act as resource persons.
- Motivating faculty members for research publications in peer reviewed journals with high impact factor.
- Publishing the journal ACE Research Propeller.

Examination and Evaluation

- Examination schedule was prepared in the beginning of each year and put up in the hand book and uploaded in the website.
- Class tests, student seminars, interactive sessions, practical examinations, debates etc. are conducted by the staff members to evaluate the students.
- Teaching skills of the students are evaluated by the teacher educators, peers and through self-evaluation.
- Result analysis is done every year and discussed in the staff meeting.
- Online examinations are conducted for few topics.

Curriculum Development

- As we are affiliated to TNTEU, the syllabus framed by the university is followed.
- Our teachers actively participate in the syllabus framing and in revised curriculum discussion workshops organized in various institutions.
- Skill Based Courses like Basic Computer Literacy Course, Spoken English Course, Fingering Practice, Photography and Short Film Making Course are offered to our first year B. Ed. students in addition to the syllabus prescribed by the University.

Teaching and Learning

- Use of digital resources for teaching and learning.
- Intensive teaching practice for four months is provided for the B.Ed. students.
- Quality of teaching is ensured by systematic feedback from all stakeholders.
- Apart from classroom interaction, meaningful learning is initiated through guided teaching, workshops, seminars, industrial visit, study tour, local visit and fieldtrip.
- Wide access to internet facility for students to explore online learning resources.
- Monthly reflections prepared by

	<p>teachers help to think about adopting innovative pedagogical practices and variety of activities in the teaching learning process</p>
Human Resource Management	<ul style="list-style-type: none"> • Involving all stake holders in planning and administration of the college • Payment of registration fee by management for teachers presenting papers in the seminars or conferences • Democracy in assigning responsibilities for the staff and students in various committees and during organizing programmes. • Encouraging all the staff members to participate in outreach programmes, extension activities and to act as resource person • Organising Faculty Development Programmes for both the teaching and non-teaching staff • Motivating and facilitating the faculty members to participate in Refresher Orientation courses. • Self-appraisal of the teachers through maintenance of Reflective Diary. • Encouraging students to participate in seminars, special lectures, field trips, quiz, debate etc. to develop their skills.
Admission of Students	<ul style="list-style-type: none"> • The students were admitted based on the norms of Tamil Nadu Teachers Education University. • Through Prospectus, Website, Counselling Desk, Enquiry Desks, Admission Committee, Stakeholders and Handbook the policies information about the college is shared with the stakeholders. • The process of admission is fully transparent as there is a clear directive from the TNTEU (Tamil Nadu Teachers Education University). • Prescribed reservation policies of the Government of Tamilnadu is followed. • Admission committee was formed to select the students based on marks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • The annual plan and development for the academic year 2017 - 18 has been discussed and digitalized for implementation with a scope for modifications according to the demands. • Biometric attendance is used for monitoring the attendance of students and staff.
Administration	<ul style="list-style-type: none"> • Software is used for preparation of yearly budget including all aspects. • Notices and circulars are uploaded in

	the college website and communicated to the faculty through e-mail and WhatsApp. • Integrated Library Management system - Sawan Soft is used to maintain library resources
Finance and Accounts	<ul style="list-style-type: none"> • Day to day transactions, vouchers and bills are done using tally. • The details of the income expenditure statements are maintained and sent to the auditors. • E-payroll Software is used for the preparation of monthly salary statement for teaching and Non-teaching staff. • The students are helped to apply for various scholarships under different schemes.
Student Admission and Support	<ul style="list-style-type: none"> • Comprehensive details of students are stored in the software right from the day of admission and reports are generated when there is a need. • The policies regarding college rules and regulations, details of human resources, infrastructure and instructional facilities, academic year plan, e-learning resources, details of various committees, clubs and cells are made digitally available to the students.
Examination	<ul style="list-style-type: none"> • Software is used for entering the continuous internal assessment marks obtained through internal examinations. The marks are also transferred to the Tami lNadu Teachers Education University electronically. • Reports of the performance of students in internal examinations are generated electronically and are communicated to the teaching faculty and parents to improve the performance of students in the future.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.S.JeyaParvathi	National Level Seminar on "Women Rights Issues and Social Security Legislation"	V.O.Chidambaram College, Thoothukudi	300
2017	Mrs.N.SudhaKumari	International Conference on	Department of Education, Mano	1000

		'Wellbeing	nmaniamSundaran ar University, Tirunelveli	
2017	Dr.A.Nagalakshmi, Dr.P.Lavanya Mrs.A.Vinothini Sylvia	International Seminar on 'Global Climate Change - Current Trends and Management'	Research Centre for Plant Science, Department of Botany, St.Mary's College (Autonomous), Thoothukudi	600
2017	Mrs.S.Jeyaparvathi, Mrs.R.Suryakala	National level seminar on 'Discussion, Interactions and Literature on Gender Studies'	Department of English, A.P.C.Mahalaxmi College for Women, Thoothukudi.	500
2017	Mrs.R.ThangaSelvam	National Seminar on, 'Improving your API Scores based on UGC Regulations'	Department of Library and Information Science Sadakathullah Appa College, Tirunelveli.	150
2017	Mrs.P.Latha	National Seminar on 'Research Methodology and Application of Statistics in Education'	Centre for Educational Research, Madurai Kamaraj University, Madurai	300

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Empower Yourself"	-	10/07/2017	10/07/2017	14	6
2017	21st Century Pedagogy for Teaching and Learning"	-	23/07/2017	23/07/2017	14	6

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	01/06/2017	01/06/2017	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free Health Checkups, Maternity Leave with Salary, Marriage Leave, Flexibility of Timings for Nursing Mothers, Free Residential Facility, Financial Support to Attend Seminars, Workshops Conferences, Staff Welfare Funds, Necessary Support to Pursue Ph.D. other Research Projects.	Free Health Checkups, Maternity Leave with Salary, Marriage Leave, Flexibility of Timings for Nursing Mothers, Free Residential Facility, Financial Support to Attend Seminars, Workshops Conferences.	Scholarship, Book Bank Facility, Free Wi-Fi, SPSS Training, Scholarships to Meet the Financial Needs for the 16 Weeks Internship Practice for 3 Students per Year, Free Health Checkups, Expert Training Facility for Participation in Non-scholastic Activities, Financial other Necessary Support Facilities for Participation in Non-scholastic Activities, Honouring the Toppers with Gold Coins

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts are audited duly through J.Thomas Fernando Thoothukudi and the reports are submitted to the Government authorities at regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
TamilNadu Mercantile Bank Ltd., ABI Group of Companies, Thoothukudi, Annai Bharat Gas Services, TNTEU, Sterlite Copper, Thoothukudi, Thoothukudi,	127500	National Seminar on 'Environment and Hygiene', Inter School Competition for Upper Primary Students, ACE Fest 2017, National Seminar on 'Women Empowerment in Nation Building', District Level

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Expert	Yes	IQAC
Administrative	Yes	RJD AG Audit	Yes	J. Thomas Fernando Co, Thoothukudi

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Mrs.R.Ponselvi participated in the National Level Librarians' Development Programme 2017 on KOHA organized by Department of Library and Information Sciences, G.T.N. Arts College, Dindigul and Academic Library Association, Tirchy on 10.11.2017 and 11.11.2017

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- The college had taken initiatives to seek representation in Board of Studies and thereby Mrs. P.Latha was included in the members in the Board of Studies by the University.
- Based on the recommendations by the previous NAAC, constructivist pedagogy is adopted in the college and students are made to construct knowledge on specific topics by adopting learner centered techniques and web 2 tools.
- The college has established MoU's with different institutions every year for the benefit of the students and the community.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Faculty Development Programme 'Empower Yourself'	10/07/2017	10/07/2017	10/07/2017	20
2017	Communicative Language Teaching for the Teachers of IX and X	17/07/2017	17/07/2017	18/07/2017	30

	Standard in Government and Government Aided Schools				
2017	Faculty Development Programme on '21st Century Skills for Teachers'	23/07/2017	23/07/2017	23/07/2017	20
2017	Best Practices in English Language Teaching for school students and our students	27/07/2017	27/07/2017	27/07/2017	148
2017	Workshop on Powering Teachers Socially, Culturally and Psychologically for Second Parenting	07/08/2017	07/08/2017	07/08/2017	39
2017	Workshop on 'Contour Mapping, Mind Mapping and Conceptual Mapping'	10/08/2017	10/08/2017	10/08/2017	88
2017	Inclusive Education for Children with Muscular Dystrophy	26/09/2017	26/09/2017	26/09/2017	88
2017	Soft Skills Training Programme for students	26/10/2017	26/10/2017	27/10/2017	94
2017	Workshop on 'Internet Tools' for school teachers	31/10/2017	31/10/2017	31/10/2017	33
2017	Workshop on Enhancing Professional	27/01/2018	27/01/2018	28/01/2018	50

Communication Skills for teachers

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Day for the Elimination of Violence against Women	24/11/2017	24/11/2017	88	0
International Women's Day	08/03/2018	08/03/2018	88	0
National Seminar on "Women Empowerment in Nation Building"	16/03/2018	16/03/2018	170	105

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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		community					
2017	0	1	03/08/2017	1	Cancer Care Awareness and Screening Camp	Women workers were freely tested for Oral, Breast and Cervical Cancer	55
2017	1	1	21/09/2017	10	Testing of edible salt in T hoothukudi district	Research was conducted to find out iodine content in edible salt	52
2017	0	1	09/12/2017	1	World AIDS Day Celebration	Donation of Sewing Machines to HIV Infected People and their Families	60
2018	1	1	22/12/2017	1	Swachhta Hi Seva	Beach Cleaning	60
2018	0	1	06/01/2018	1	Human chain and Samapanthi Virundhu	Awareness on HIV/AIDS	90
2018	0	0	06/03/2018	1	Cancer Care Awareness Programme	Screening of Breast Cancer at Ayyainadai	92

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Academic Calendar	01/08/2017	Rules and Regulations of the College is published in the College Calendar and it is strictly followed. The rules and regulations are uploaded in the college website also.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Education Development Day	15/07/2017	15/07/2017	49
Independence Day	15/08/2017	15/08/2017	49
International Peace Day	21/09/2017	21/09/2017	49
Constitution Day	27/11/2017	27/11/2017	49
Republic Day	26/01/2018	26/01/2018	88
Martyr's Day	30/01/2018	30/01/2018	88
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 50 saplings were planted on 94th Founders Day Celebration of TamilNadu Mercantile Bank Ltd. on 11.11.2017.
- Our campus is free of litters and plastic bags.
- Campus cleaning is done regularly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1-Knowledge Sharing Forum for Teaching Faculty Experience is a great teacher, but it does not mean that we should do what we have done before. Professional development activities open up new possibilities, new knowledge and new skill areas. Our institution has 13 faculty members who cater to the needs of 90 students. Our faculty constantly engages themselves in professional development activities by participating in conferences, seminars, workshops, forums etc., at national and international levels. It is not possible for all members to attend all programmes at all times. The exposure to information that one gets through participation in such programmes should benefit the other faculty members as well. This can be done only when teachers come forward to share what they learnt with their colleagues. Such a sharing can not only aid the professional development of teachers but also improve interpersonal relationships. The objectives of the practice are: 1. To create a platform among faculty members for exchange of professional updates 2. To create a culture of sharing and collaboration among faculty members 3. To learn and grow from the experiences of other faculty members 4. To disseminate knowledge gained through participation in outside college programmes to colleagues 5. To discuss the problems and issues that arise in the process of teaching learning and evaluation Understanding the need for knowledge sharing between faculty members a Google-Group was created in the year 2014 - 2015 for the faculty members of the college. One of the faculty member serves as the administrator of the group. Teachers post academic information and share their experiences in the group. A further step was taken in this direction by planning for in-house faculty development programmes. It was decided that a faculty member who gets an opportunity to participate in an outside programme to learn something new will decide a convenient date for the orientation in consultation with the principal. The information about the orientation will be posted in the Google Group and Whatsapp group. As a sequel to the outside participation, the faculty member shares her experience to others. This opens possibilities of deliberating on a wide range of issues that can result in improved understanding of the theme discussed. Apart from this, the knowledge sharing forum is used to seek consultation from other faculty members on any problem that teachers face during teaching -learning and evaluation. Best Practice 2-Framing Themes for every Academic Year When it comes to carry out a programme, a good theme in mind will tie all the ideas together making planning easier. A theme focusses the planning and preparation of programmes. A theme represents a

common idea with which the teachers students of the college can work to ensure that the values cherished by the institution become integral to all the activities. Hence themes are framed for every academic year based on which all the activities are carried out. The objectives of the practice are: 1. To plan all the activities centering on a particular idea 2. To concentrate on the core values of education 3. To include diverse sectors for planning activities 4. To enable the faculty to think and plan innovative activities 5. To awaken the collective consciousness among the faculty For every academic year themes have been framed and a variety of activities have been carried out depicting the themes. The themes are centered on various important values and ideas. The academic year 2016-17 was declared as the 'Year of Hope'. As a mark of this various activities were conducted in our college such as village adoption programme, celebration of transgender day of remembrance, cancer awareness and testing camp, dengue awareness campaign and health support services in the neighbourhood community, Whole Earth exhibition for sustainable development, social service activity at Jeanne Jugan old age home, lending a helping hand to Good Shepard school for the deaf and dumb and Lucia Society for the blind and other disabled thereby providing hope to the transgenders, villegers, deaf dumb children, old age people, environmental activists health care workers. The academic year 2017-18 has been declared as 'The Year of Connectivism' and a wide network of collaborations with institutions, industries, clubs, agencies and organizations to make lasting and positive contribution to the community.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.annammal.com/igac/bp2017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is committed to uplift the women by giving them professional quality teacher education and emphasizing moral and ethical values. It also prepares them to meet the growing challenges of the diverse societal needs of our nation. The college also strives to empower women in society through a variety of programmes and helps them to overcome the challenges and address their needs and concerns beyond its best.

Provide the weblink of the institution

<http://www.annammal.com/>

8.Future Plans of Actions for Next Academic Year

To introduce new value added courses To encourage teachers to do online courses To create a nature walk in the college campus To upgrade the existing infrastructure To carry out different activities to support the poor and disadvantaged sections of the society To encourage students to produce more short films